



Government of National Capital Territory of Delhi
Department of Training and Technical Education

Websites:

<https://tte.delhi.gov.in>

<https://dtte.ucanapply.com>

INFORMATION BULLETIN

For

**Admissions in Full-Time Diploma Programme for
Academic session 2025-26**

In

**Privately Managed Self Financed Institutes
Affiliated to Board of Technical Education, Delhi-34**

Helpdesk No- 011-27323161, Email: dtteonline@gmail.com

**GOVERNMENT OF N.C.T. OF DELHI
DEPARTMENT OF TRAINING AND TECHNICAL EDUCATION
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INTRODUCTION

Department of Training and Technical Education (DTTE) have been playing a key role towards planned economic growth from the time of its inception. On the one hand, it has been empowering youth by providing them appropriate knowledge and employable skills so that they may get gainful employment and on the other hand it has been providing trained technical-skilled manpower to meet the contemporary needs of the world of work. The dynamic changing working scenario needs competent skilled human resources who may adapt themselves in the varying working circumstances. To meet this challenge, the Department is striving hard. It aims to mould and provide the trained and talented professional and technical manpower that may be adaptable not only in India but also all over the world. For this purpose, 15 full time diploma programs in Engineering/Non-Engineering disciplines are being offered at 5 AICTE approved Technical Institutes (Privately Managed Self Financed), affiliated with the Board of Technical Education (BTE), Delhi.

The alumni of these institutes are very well placed in various reputed organizations including government sector as well as Public sector organizations and MNCs. The diploma students are picked up during campus placement drives for appointment at various levels. However, diploma holders in relevant disciplines may also enroll themselves for higher studies as there is provision for vertical mobility in some of the courses for lateral entry in second year/ third semester of under graduate programs like B.Tech, B. Pharma etc.

The DTTE plans to admit students to first semester/first year for various Full-time Diploma Programs (Engineering and Non-Engineering) for the academic session 2025-26. The Controller, Board of Technical Education along with his team, on behalf of Delhi Knowledge Development Foundation, under DTTE will be taking care of admission to various diploma courses for the session 2025-26 for which applications are being invited through this Information Bulletin. Candidates will be eligible for admission to diploma courses in various Institutes functioning under the administrative control of Department of Training and Technology provided they are declared qualified on the basis of the result of the Common Entrance Test.

Admission for the Session 2025-26 is also available for lateral entry of 10+2 (PCM/B) qualified candidates from schools located in Delhi or candidates who have qualified 10th class and successfully completed two years course from Industrial Training Institutions (ITIs) located in Delhi. These students will be eligible for admission to Second Year/Third Semester of Full-Time Diploma Engineering courses in any discipline against 10% supernumerary seats earmarked for them subject to regulations or guidelines issued by the AICTE or the Government of NCT of Delhi. However, ITI pass-outs of trades for which the entry level qualification for admission to ITI is VIII pass or the duration of ITI trade is less than TWO years shall not be considered for lateral entry.

BOARD OF TECHNICAL EDUCATION (BTE), DELHI

1. Aims and Objectives of the Organizations

- Design and develop curricula according to requirement of Industry/Organization.
- Revise the curricula of the existing programs periodically as per requirement of Industry/Organization.
- To grant affiliation to the institutions as approved by AICTE for Diploma level and the closure of Institution/course.

2. Mission

To ensure that the Diploma Level Technical Education constantly matches the latest requirements of Technology, Industry and Organization, including the all-round personal development of students, and to become globally competitive, technology led organization.

3. Vision

To upgrade the Technical Education by focusing on the resources relevant to latest Technologies, and connecting all sections of the societies.

Board of Technical Education (BTE), Delhi was established in 1961 as an affiliating authority for Diploma Level Education. BTE grants affiliation to run the diploma courses as per AICTE recommendations to the Govt. aided & privately managed technical & professional institutes in Delhi. At present there are 01 Govt. aided institute and 07 privately managed institutes duly approved by AICTE that are affiliated to BTE. On the basis of successful completion of diploma examinations, certificates are issued twice a year.

1. INSTITUTES' DETAILS

| S.N. | PRIVATELY MANAGED SELF FINANCED INSTITUTES | Principal |
|------|---|---------------------------------|
| 1 | Subramania Barathi College of Science & Technology (SBCST) Behind Le Garden, G.T. Karnal Road, Nagli Poona, Delhi-110036) Tel : 9810801687, 9667032888, 9891211180, 9210826930 e-mail id: sbcst1992@gmail.com Website: sbcstcollege.com | Dr. Vandana Soneja |
| 2 | Chhotu Ram Rural Institute of Technology (CR) Kanjhawala (Ghevra), Delhi – 110 081 Tel: 25953892, 9910389206, 9310062597, 9312274022 e-mail id: crrit.principal@gmail.com | Sh. Somvir Deswal |
| 3 | International Polytechnic for Women (IN) 171 A, Khirki Road, Malviya Nagar New Delhi –110 017 Tel: 24624048, 24699855, 9810612406 e-mail id: intpoly@yahoo.com Website: www.intpoly.org. | Smt. Richa Srivastava |
| 4 | Apeejay Institute of Design (AID) 54, Tughlakabad Institutional Area, Mehrauli, Badarpur Road, New Delhi: 110062 Tel: 29955459, 29957050 e-mail id: aid.del@apj.edu | Smt. Reetu Betala (Director) |
| 5 | Delhi college of Pharmacy-DIRD, Near the Mann School, Holambi Khurd, Delhi-110082 Email Id: - dcpdird@gmail.com Web Site:- www. Pharmacydird.com 9667035333, 9667036333, 8920224093 | Smt. Sanju Singhal |

NOTE:-Candidates seeking admissions are advised to visit the institutes before taking admission for their accessibility of location etc. There is no provision of migration after final admission.

2. TEST/COURSE DETAILS

| | |
|--|--|
| Test-1 | Engineering and Non-Engineering Diploma Courses for students who have passed 10th class with Maths, Science and English subjects <ol style="list-style-type: none"> 1. Applied Art 2. Architectural Assistantship 3. Automobile Engineering 4. Civil Engineering 5. Computer Engineering 6. Electrical Engineering 7. Electronics & Communication Engineering 8. Fashion Design 9. Information Technology Enabled Services & Management(ITES&M) 10. IC Manufacturing 11. Interior Design 12. Mechanical Engineering 13. Medical Electronics 14. Textile Design |
| Test-2 | Diploma Course in Pharmacy for students who have passed 10+2 science with PCM/B. |
| Test-3 | For Lateral Entry (For admission directly in 2nd Year/3rd Semester) For Delhi only. |
| 1. Candidates should submit separate online application form for each Test i.e. Test 1(Diploma Course), Test 2 (Pharmacy) and Test 3 (Lateral Entry). The candidates have to submit Registration/Counselling Fee as notified by BTE. | |

3. PROGRAMMES OFFERED & INTAKE

3.1 Brief details of various Diploma level Programmes, Institutes and tentative intake are given in the Table-I and II. However, exact course-wise intake, shall be available at the website <https://www.tte.delhigovt.gov.in> and at the time of the counseling describing reservations for various categories including EWS reservations. All courses in the under mentioned list for which duration has not been mentioned are of three years' duration except Pharmacy (Two years' duration).

Abbreviations for Institute's Name: AID-Apeejay Institute of Design, SB- Subramania Barathi College of Science & Technology, CR-Chhotu Ram Rural Institute of Technology, IN-International Polytechnic For Women, DIRD-Delhi college of Pharmacy

Table-I (FULL TIME DIPLOMA COURSES SANCTIONED INTAKE)

| Name of the Course | AID | CR | IN* | SB | DIRD | Total Seats |
|--|-----------|------------|-----------|-----------|-----------|-------------|
| Applied Art | 30 | | | | | 30 |
| Architectural Assistantship | | 60 | | | | 60 |
| Automobile Engineering | | 30 | | | | 30 |
| Civil Engineering | | 90 | | | | 90 |
| Computer Engineering | | 60 | | | | 60 |
| Electrical Engineering | | 120 | | | | 120 |
| Electronics & Communication Engineering | | 60 | | | | 60 |
| Fashion Design | 30 | | 30 | | | 60 |
| Information Technology Enabled Services & Management | | 30 | | | | 30 |
| IC manufacturing | | 60 | | | | 60 |
| Interior Design | 30 | | | | | 30 |
| Mechanical Engineering | | 60 | | | | 60 |
| Medical Electronics | | 30 | | | | 30 |
| Textile Design | | | 60 | | | 60 |
| Pharmacy (2 Years) | | | | 60 | 60 | 120 |
| Total | 90 | 600 | 90 | 60 | 60 | 900 |

***Only for Girls**

Note: Seats as mentioned above are subject to approval by Competent Authority.

Table – II (FULL TIME LATERAL ENTRY COURSES SANCTIONED INTAKE)

| Name of the courses | CR | *IN | Total Seats |
|---|-----------|----------|-------------|
| Civil Engineering | 9 | | 9 |
| Computer Engineering | 6 | | 6 |
| Electrical Engineering | 12 | | 12 |
| Electronics& Communication Engineering | 6 | | 6 |
| Electronics Engineering (Digital Electronics) | 3 | | 3 |
| Fashion Designing | | 3 | 3 |
| IC Manufacturing | 6 | | 6 |
| Mechanical Engineering | 6 | | 6 |
| Medical Electronics | 3 | | 3 |
| Textile Design | | 6 | 6 |
| Total | 51 | 9 | 60 |

*Only for Girls

Final seat matrix will be displayed on web portal before counselling.

Intake for admission against the seat marked for **Lateral Entry (LE)** is restricted to 10% of intake in analogous disciplines and is over and above the sanctioned intake approved by the AICTE. Candidates passing 10+2 with PCMB/ITI/12th Voc stream from **DELHI** only are eligible for admissions for Lateral Entry. **NCR and Outside Delhi candidates are not eligible for admission under Lateral Entry scheme.**

Seats as mentioned above are subject to approval by the Competent Authority. Appearing ITI students in the final Semester are also eligible to apply for the admission, they will be provisionally admitted as per guidelines and will have to submit their result/Mark-sheet by 31th October failing which their admission will be treated as cancelled.

NOTE: The students admitted in 3rd Semester through Lateral Entry shall have to pass the Applied Physics, Applied Mathematics, Applied Chemistry & Applied Science theory subjects of 1st year Diploma Course of the respective discipline.

4. ABOUT THE DIPLOMA PROGRAMMES

APPLIED ART (Offered at AID)

The three year diploma course in Applied Art focuses on development of creative ability and understanding of human psychology in different media and professional skills through study of subjects like Basic Design, Lettering & Typography, Press Layout, Poster Design, Illustration, Computer Graphics, Elementary Knowledge of Photography, Sketching, Study of Life/Nature and objects. Diploma holders of this course can choose to work as Graphic Designer in government organizations, advertising agencies, design studio, publishing houses, TV channels, Art and craft teacher and can also work as freelance artist.

ARCHITECTURAL ASSISTANTSHIP (Offered at CR)

This three years diploma course develops students into architectural professionals. The curriculum is already revised as per current industry requirements. The architectural professionals organize spaces and design houses, office buildings, skyscrapers, landscapes, and even design interior and execute projects. They are trained in many areas like designing & constructional aspects, climate and environment considerations, building services, bylaws, graphics and rendering material usage and importantly working on municipal drawings. Besides they are taught surveying, basic structural design and inputs for running and managing offices. They are also given deep insights into relevant computer software usage, model making etc. They may be involved with designing the total built-up environment from how a building integrates with its surrounding landscape to architectural construction details that involve the interior of the buildings. This training may lead to a wide variety of job opportunities like Job in Govt. departments, MNCs, and Private Architect's office etc. They may go for higher studies also.

AUTOMOBILE ENGINEERING (Offered at CR)

Automobile Engineering, being an advanced and emerging area of technology, has shown an unprecedented growth due to the increasing demand of automotive vehicles. A conscious attempt has been made to design the Three Year Diploma course as per the requirement of the industry. Specific subjects on Automobiles are being taught besides basic sciences and allied subjects. Eight weeks' industrial training for the students has been made an integral part of the curriculum whereby students can correlate their theoretical knowledge to the practical approach of problem solving. The Departments of Automobile Engineering have well-equipped laboratories and workshops.

CIVIL ENGINEERING (Offered at CR)

Curriculum for Civil Engineering has been designed for catering to the current as well as future needs of the Civil Engineering applications, such as Surveying, Concrete Technology, Soil Mechanics, Transport Engineering, Public Health and Environment Engineering, Computer Aided Design and Valuation with a view to generate the required competency profile of the diploma holders after the completion of the Diploma.

COMPUTER ENGINEERING (Offered at CR)

Computer Engineering, an advanced and emerging area of technology has shown an unprecedented growth in every sphere of activity. A conscious attempt has been made to design the curriculum as per the requirement and need of the industry. Elective subjects like Object Oriented Programming (OOP), Data Base Management System (DBMS), Multi Media, etc. are being taught besides basic sciences and allied subjects. Industrial training and project have been made an integral part of the curriculum to enable the students to correlate their theoretical knowledge with the practical approach of problem solving. With equal importance given to hardware and software subject, most of the institutes maintain well-equipped and modernized DBMS Lab, Multi Media and Networking Lab with Internet facility, software lab, CAD lab and Hardware lab. After successful completion of the course, students can secure jobs as Software Engineer, Network Engineer, Programmer, Hardware Engineer, Maintenance Engineer, System Analyst etc.

ELECTRICAL ENGINEERING (Offered at CR)

This course has been designed to provide practical and theoretical knowledge of conventional and emerging areas of electrical engineering with emphasis on electronics and software engineering. Most of the institutes have well-established laboratories that include electrical machine lab, electronics, electrical workshop, instrumentation and measurement lab, computer lab etc. After completion of the course, students are able to work in the areas like production of machines, installation, maintenance and servicing of electrical systems. The students are employed in areas that include Electrical power generation, transmission, Railways, Installation & Commissioning of power equipment, SCADA (Supervisory Control and Data Acquisition) etc. The students are equally placed in Computer hardware and Electronics sectors.

ELECTRONICS & COMMUNICATION ENGINEERING (Offered at CR)

Electronics and Communication is now a part of our everyday life, from our pocket FM radio to televisions, computers, mobile phones and even high-end satellites that are helping us in every path. This course has been designed to provide in-depth knowledge of theory & practical in the emerging & latest areas of electronics that include communication system, advanced communication, microprocessor, telecommunication, mobile communication, internet technologies etc. This course aims at making the students capable of testing & using different electronic devices, fabricating & maintaining professional and medical instruments, making and interpreting technical drawings, maintaining communication systems, understanding industrial processes and communicating effectively. After the completion of the course, students become eligible to get jobs in Electronics, Communication & Computer industries as technicians, supervisors, production engineers, sales & service Engineers etc. The Diploma holders can become successful entrepreneurs in the field of repair and maintenance of electronic items.

ELECTRONICS ENGINEERING -MEDICAL ELECTRONICS (Offered at CR)

Diploma in Electronics with specialization have been defined and designed to meet the challenges of continuous technological changes and sound knowledge of latest areas. Various elective subjects like Advanced Microprocessor, Digital System Design, Microprocessor based System Design, Communication Engineering, Principles of Instrumentation and Transducers, Product Design and Development, Imaging Techniques and Medical Electronics are offered. Departments maintain well- equipped and well-established labs for different

electronics and allied subjects e.g., Digital and Microprocessor Lab, Medical Electronics Lab, Communication Lab, Project Lab etc. Facility to undertake project related activities with industry has been made an integral part of curriculum, which enables students to develop skills and know the work culture of an industry. After successful completion of the course, students are absorbed as technicians in the fields like production, customer support, servicing, development, sales and marketing, in various reputed companies like Tata Consultancy Services, C-Dot, Siemens, Techtronics, Philips etc.

FASHION DESIGN (Offered at IN, AID)

The Diploma in Fashion Design helps students to develop the technical expertise and theoretical knowledge about fashion and apparel design industries. The Diploma in Fashion Design offers intensive training in fashion design processes including basics of textile, concept of design, fashion illustration, design development pattern development, draping, grading, marker planning, computer aided designing, garment construction, production management, quality control, project preparation and presentation, fashion retailing, apparel merchandising etc. The students shall undergo the industrial training in various activities of fashion designing and processes of apparel manufacturing. After completion of the diploma, students are able to work in the different position in the fashion industry such as fashion coordinator, fashion illustrator, fashion merchandiser, fashion forecaster, costume designer etc.

INFORMATION TECHNOLOGY ENABLED SERVICES & MANAGEMENT (Offered at CR)

Diploma in ITES & M has been designed to meet the growing need of KPOs, BPOs and other organizations providing IT Enabled Services. Course Content has been designed to fill the vacuum between academics, Computers and IT Enabled Service Sector. Department develops professional competency in students by combining theory with exhaustive practical training. Communication Skills have been given due importance. Elective subjects like IT Laws and Patents, Cyber Crimes, Computer Graphics and Multimedia are being taught besides basic science and core subjects. Department maintains well equipped and modern labs like DBMS, Computer Networking, Multimedia, Software Lab, Web Site Designing Lab, Hardware Lab, English Language Lab. After successful completion of the programme, students can secure jobs at various levels like Programmer, Web Designer, Network Administrator, System Administrator and Database Administrator in KPOs, BPOs and other industries providing IT Enabled Services.

INTERIOR DESIGN (Offered at AID)

Interior Design is an advanced and emerging area with a high employment potential because of an unprecedented consciousness and an urge for good living in the modern society with the availability and awareness of new materials and technologies in the field of interior design.

A conscious effort has been made to design this three-year diploma course as per needs of the industry. The course content includes CAD training on computers using the latest software, workshop practice in carpentry, fitting, welding, painting and polishing. Six weeks industrial training is an integral part of the course. To enhance the entrepreneurial skills and generate self-employment specific subjects like Entrepreneurship and Elements of Business Management are being taught apart from basic subjects related to the field of Interior Design. Thus, the students are also prepared for self-employment.

MECHANICAL ENGINEERING (Offered at CR)

The Mechanical Engineering department has well equipped labs conforming to the norms and standards laid down by the AICTE. These include thermal engineering lab, strength of materials lab, Fluid mechanics and machines lab, Materials and Metallurgy lab, CAD lab etc. The departments comprise of various categories of Mechanical workshops that includes Welding, foundry, fitting, carpentry, painting, sheet metal and machine shops which are equipped with some of the latest & most sophisticated machines & tools like CNC machine, all geared central lathe, HMT lathe machine, Sigma milling machine, tool grinder etc. Industrial Training has been made an integral part of the curriculum.

PHARMACY (Offered at SB and DIRD)

Diploma course in Pharmacy imparts knowledge of manufacturing, synthesis, mode of action, uses and toxic effects of medicine. It deals with the study of medicinally important drugs from natural sources. A practical training of 500 hours in different hospitals and dispensaries is given to students after completion of two years course. Then they are registered as Pharmacist. The trained diploma holders are absorbed in pharmaceutical companies as marketing personnel or as pharmacists in hospitals, dispensaries, health centers and different pharmaceutical organizations.

TEXTILE DESIGN (Offered at IN)

This course enables the students to explore drawing, color imagery, and surface pattern through a wide range of print processes. Creative solutions are designed for a diverse range of fashion and interior applications. The course has a business-oriented focus with emphasis on retail management in the final year of study. Modules in buying, marketing and visual merchandising developed research, written and oral presentation skills. CAD is an integral part of the course. Workshops are equipped with traditional looms to explore design & concept using weave and knits. The students can pursue careers as house designer's stylists, free-lance designers, visual merchandisers and retail managers in the textile mills, in design studios with fashion designers. They can work independently as entrepreneurs.

IC MANUFACTURING (offered at CR)

The institute started this new course titled "IC MANUFACTURING" from the academic year 2023-24 as per the guidelines of AICTE. Keeping in view the latest industry trends, the market requirement and Government initiative to launch manufacturing industries in semiconductor areas, this course is the need of the hour to meet the demands of the industry. During the development of curriculum of diploma course in IC Manufacturing, the employability and employment for diploma holders, graduates, future ready Work force, who will be skilled enough to handle the rapid growth in the field of semiconductor chip, VLSI design and technology, were kept in mind. In future perspective this course will be very demanding by the manufacturing industries which are starting to establish in India .Till today almost all ICs (chips) were imported by other companies but now Indian government has taken initiative to establish these manufacturing industries.

5. ELIGIBILITY CONDITIONS FOR ADMISSION TO DIPLOMA PROGRAMME 2025-26

| For Candidates applying for Engineering and Non – Engineering Diploma Courses | MINIMUM ELIGIBILITY FOR ADMISSION * |
|---|---|
| TEST 1 For candidates applying for Diploma Courses in Applied Art, Architectural Assistantship, Automobile Engineering, Civil Engineering, Computer Engineering, Electrical Engineering, Electronics & Communication Engineering, Medical Electronics, Fashion Design, Information Technology Enabled Services & Management (ITES&M), Interior Design, IC Manufacturing, Mechanical Engineering, Textile Design. | The candidate should have passed 10 th class of 10+2 System or Metric or any other examination recognized as equivalent to 10th class examination, conducted by CBSE / Equivalent Board with subjects Science, Mathematics & English . |
| For candidates applying for Diploma in Pharmacy TEST 2 | The candidate should have passed the Senior School Certificate Examination (Class-XII) of the Central Board of Secondary Education (CBSE) or any other examination recognized by the Pharmacy Council of India as equivalent to the Senior Secondary School Certificate exam of the CBSE. The subjects Physics, Chemistry and either Mathematics or Biology are compulsory and the candidate should have pass marks in these subjects. As per directions issued by the Pharmacy Council of India vide letter no. 14-2/1015-PCI(A)/23891-25895, the candidates who have appeared/passed Senior Secondary Certificate examination through National Institute of Open Schooling with Physics, Chemistry and Maths/Biology shall be considered for admission. |
| FOR CANDIDATES APPLYING FOR LATERAL ENTRY TEST 3 For admission of 10+2 Technical/Vocational Stream pass outs / ITI pass outs against 10% supernumerary seats in disciplines of Civil engineering, Computer Engineering, Electrical Engineering, Electronics & Communication Engineering, Electronics Engineering (Digital Electronics), Medical Electronics, Mechanical Engineering, IC manufacturing, Fashion Design, Textile Design | The candidate should have passed analogous 12th Vocational (Engineering) stream of CBSE or equivalent from Schools located only in Delhi OR Passed 10th class of CBSE or equivalent with 2 years ITI (Engineering) from ITI s/ITCs. The ITI s/ ITCs must be from Institutes located only in Delhi and affiliated to DGE&T/SCVT, Delhi OR 10 +2 with science.(Chemistry, Physics and Math/Biology) Eligible for admission in any branch/discipline |

- For admission in various diploma courses, the candidate should have qualifications as per minimum eligibility criteria (with or without grace marks).
- ITI pass-outs of trades for which the entry level qualification for admission to ITI is VIII pass or the duration of ITI trade is less than TWO years shall not be considered for lateral entry.
- ITI appearing candidates have to produce pass certificates on or before 30 September 2025 failing which their admission will stand cancelled.
- Those who have passed all the three examinations i.e., (1) Broad Based Basic Training (BBBT), (2) Advanced Module, (3) Specialized Module, as certified by the industries in Information Technology Sector, Production and Manufacturing Sector and Electrical Sector are eligible for admission under Lateral Entry Scheme

Note:

1. *If a candidate has passed his / her qualifying exam from board other than CBSE or State board (India), it will be sole responsibility of the candidate to produce equivalence certificate (CBSE) of qualifying exam (10th/12th as applicable) at the time of Admission, failing which, the candidature will not be considered.*
2. All the candidates will have to produce the proof of having acquired minimum prescribed qualification at the time of admission otherwise their candidature will be cancelled.
3. Candidates, who were earlier expelled or rusticated from any of the Institutes of Technology/ Polytechnics/Institutes, are not eligible for fresh admission.
4. The subject "Science" is specific for the subjects of Physics, Chemistry and/or Biology/Natural Science but does not include Home Science etc.
5. The criteria for deciding the State of Eligibility (Delhi/Outside Delhi) of the candidate for admission to diploma programme, who have passed/appeared in the qualifying examination through National Institute of Open Schooling, will be the location of the study centre (school). The candidate must have got himself/herself registered with any school in Delhi for this purpose. The candidates who have passed/appeared in the qualifying examination through the schools located outside Delhi will be treated as outside Delhi candidates for admission for the year 2025-26.
6. The candidates who have passed their qualifying exam through Patrachar/ Correspondence shall have to produce the proof of study centre with address for claim of the region for verifying the State of Eligibility (Delhi for study centre in Delhi/Outside Delhi for study centre in outside Delhi).
7. It will be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all conditions prescribed for admission.
8. The candidate must bring all documents in original and ONE set of self-attested copies on the date of reporting in the allotted Institute for verification purpose and final Admission Formalities.
9. In case Candidate fails to produce the Original Documents and copies of the same that were uploaded at the time of Online Registration/Online Application form for Admission to Diploma Programme 2025-26, his/her Candidature will Stand Cancelled.

6. AGE LIMIT

Test and Category wise maximum age limit as on October 1, 2025.

| Test | Gen. (Boys) | Gen. (Girls) | OBC (Boys) | OBC (Girls) | SC/ST/PWD (Boys) | SC/ST/PWD (Girls) |
|------------------------|----------------|-----------------|---------------|----------------|---------------------|----------------------|
| 1. Full Time Diploma | 21 | 24 | 24 | 27 | 26 | 29 |
| 2. Diploma in Pharmacy | 24 | 27 | 27 | 30 | 29 | 30 |
| 3. Lateral Entry | 24 | 27 | 27 | 30 | 29 | 30 |

Note:

1. **Age limit for transgender is maximum upper age limit in each category.**
2. **For all other categories age limit will be as per General Category of corresponding Test.**

ii. PHYSICAL FITNESS

All the students shall be required to submit a Medical Fitness Certificate from a Registered Medical Practitioner (Annexure- II) at the time of admission.

Note: Admission of the student shall stand cancelled, if any information supplied or document submitted is proved to be false/ fake at any stage even after admission.

iii. SEAT ALLOCATION

Seat allocation shall be made according to the provision under Delhi Diploma Level Technical Education Institutions (Prohibition of Capitation Fee, regulation of admission, fixation of non-exploitative fee and other measures to ensure equity and excellence) Act 2007; Notification no. 161/12/ADMN/POI / DEP/2007/DDTE/ 520 dated 17 July 2007.

- iv. **QUALIFYING EXAMINATION SCHOOL LOCATION (REGION) BASED QUOTA OF SEATS**
85% of the total sanctioned intake of Government aided and privately managed Institutions shall be **filled-up by candidates** who have passed the **qualifying examinations** from **schools located in Delhi**.
15% seats shall be filled-up by **candidates passing the qualifying examinations from the schools** located in **NCR and Outside Delhi**.

If you have passed your qualifying examination from a school located in Delhi, select 'Delhi' while filling the application form. Select 'Outside Delhi' if you have passed your qualifying examination from a school located in NCR and Outside Delhi in your form. Regarding the criteria for deciding the eligibility for admission to diploma programme for Academic Session 2025-26 who have passed in the qualifying examination through Patrachar/Correspondence/Open School, the following will be considered:

1. If a candidate has passed qualifying exam from National Institute of Open Schooling (NIOS), the state of location of the study centre (school) will be considered as the region/state of the candidate.
2. The candidates who have passed qualifying examination through distance education, open education system of any recognized board/university or NIOS must submit identity card of study centre stating name and address at the time of admission as the proof for claiming seats under Delhi region seats. .

7. RESERVATION

Reservations applicable in respect of Privately Managed Self Financing Institutions/ polytechnics for the Academic Year 2025-26 shall be as per the policy of the Delhi Government, which is described in following paragraphs. However, any changes notified by the Government authorities will be implemented as per procedures.

RESERVATION IN PRIVATE SELF-FINANCING INSTITUTIONS

Proposed reservations in various categories during 2025-26 are stated under:

- 10% seats of total sanctioned intake in an unaided institution shall be allocated as management seats.
- 85% seats of total sanctioned intake, except the management seats, shall be allocated for Delhi students and the remaining 15% seats for the outside Delhi students.
- **For Delhi candidates:** 17% seats for the candidates belonging to the **Scheduled Castes** category, 1% seats for the candidates belonging to the **Scheduled Tribes** category, 27% seats for candidates belonging to **Other Backward Classes** as notified by the Government.
- **For outside Delhi candidates:** 15% seats for candidates belonging to the **Scheduled Castes** category, 7.5% seats for the candidates belonging to the **Scheduled Tribes** category, 27% seats for the **other backward classes**.
- 5% seats for PWD candidates (Persons with Disabilities/Divyang)
- 5% of the seats under each programme of studies are reserved for Defense personnel.
- 0.5% for the candidates for the National Cadet Corps category.

Horizontal and Vertical reservation shall be followed as per the policy of Government prevailing at the time of counseling.

NOTE 1:

- a) For admission to a seat reserved for Scheduled Castes/Scheduled Tribes/OBCs, the candidate should produce a certificate in original at the time of admission/ counseling from the approved district authority, indicating the Scheduled Caste/Tribe/OBC, to which the candidate belongs.

- b) All reservations relating to SC/ST/OBC/DP/PWD/TFW etc. shall be applicable for Delhi and Outside Delhi students separately in respect of each discipline in each Institute.
- c) **Reservation category certificate of candidate claiming reservation under Delhi category seats will be from the competent authority of Delhi jurisdiction.** Certificate of candidates claiming reservation against seats allocated for outside Delhi candidates, will have to furnish the certificate from the competent authority to establish their eligibility for reservation under the concerned reservation category.
- d) A list of approved authorities is given below:
 - (i) District Magistrate / Additional District Magistrate / Deputy Commissioner / Collector / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / City Magistrate (not below the rank of 1st Class Stipendiary Magistrate), Sub-Divisional Magistrate/ Taluka Magistrate / Executive Magistrate / Assistant Commissioner.
 - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate
 - (iii) Revenue Officer not below the rank of Tehsildar.
 - (iv) Administrator / Secretary to Administrator / Development Officer (Lakshadweep & Minicoy Island).

NOTE:

Caste certificate in the name of the applicant from competent authority will have to be produced at the time of admission/counseling failing which the candidate will be considered under general category. In case SC/ST certificate of the candidate is on father's name, admission of the candidate will be provisional. The candidate will have to produce caste certificate in the name of candidate within 03 months from the date of provisional admission.

- a) For availing reservation under OBC category in Delhi State, Delhi OBC list shall be considered. Candidates passing qualifying examination from institutes located in Delhi and having OBC certificate from Outside Delhi shall be considered as Delhi General Candidate.
- b) The creamy layer amongst OBCs has been excluded from benefit of reservation from OBC category.
- c) For availing reservation under OBC category, the candidate is required to bring OBC certificate from competent authority clearly indicating that he/she belongs to non-creamy layer. Statement of Family income for the previous year from all sources should also be mentioned in the certificate. The OBC (Non-Creamy Layer) certificate is to be issued **on or after 1st October, 2024**. If it is issued prior to 01-10-2024, it should be accompanied with valid family Income certificate issued on or after 01-10-2024 from the competent authority mentioned in the list of approved authorities as mentioned above vide Note 1(d).

Person with Disabilities/Divyang (PwD): 5% seats of the sanctioned intake of each course in each polytechnic/ Institute in each of Delhi and Outside Delhi quota for fresh admission are reserved for Person with Disabilities/Divyang (PWD) (Annexure III). A certificate of suitability as to whether the applicant is fit for undergoing the course applied for, has to be furnished from the **National Career Service Centre for Differently Abled (formerly known as Vocational Rehabilitation Centre for Handicapped), 9-11 Vikas Marg, Karkardooma, Delhi-110092.** (Annexure IV A- from National Career Service Centre for Differently Abled)-before he/she fills in online choice submission for admission. Candidates, at their own interest, should ascertain from the NCSC, identify the courses for which they will be eligible to apply. For dyslexia (Annexure IV) Candidate a certificate of suitability as to whether the applicant is fit for undergoing the course applied for has to be furnished from the competent authority/IHBAS (Institute of Human Behavior and Allied Sciences, Dilshad Garden, Delhi).

Further it is clarified that the allocation of reservation schemes for person with disability/Divyang (PWD Category) will be as follows:

- a) Blindness and low vision
- b) Deaf and hard of hearing
- c) Loco-motor disability including cerebral palsy, leprosy cured dwarfism, acid attack victims and muscular dystrophy.
- d) Autism, intellectual disability, specific learning disability and mental illness;
- e) Multiple disabilities from amongst person under clauses (a) to (d) including deaf-blindness.

Defence Personnel: 5% seats of sanctioned intake of each course in each Institute of Technology/Polytechnic for both Delhi and Outside Delhi quota, are reserved for widows / wards of Military / Para Military personnel (CRPF, ITBP, BSF, CISF, NSG & Assam Rifles) in the following order of preference:

Priority I - Widows/wards of Defence personnel killed in action.

Priority II – Wards of disabled in action and boarded out from service

Priority III - Widows/wards of Defence personnel who died while in service with death attributable to Military service.

Priority IV – Wards of disabled in service and boarded out with disability attributable to military service

Priority V –Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:

- i) Param Vir Chakra
- ii) Ashok Chakra
- iii) Maha Vir Chakra
- iv) Kirti Chakra
- v) Vir Chakra
- vi) Shaurya Chakra
- vii) Sena, Nau Sena, Vayu Sena Medal
- viii) Mention-in-Dispatches

Priority VI - Wards of Ex-Servicemen

Priority VII – Wives of:

- i) Defence personnel disabled in action and boarded out from service
- ii) Defence personnel disabled in service and boarded out with disability attributable to military service
- iii) Ex-servicemen and serving personnel who are in receipt of Gallantry Awards

Priority VIII – Wards of Serving Personnel

Priority IX – Wives of Serving Personnel

Candidates seeking admission under Defense Personnel quota will have to get their candidature certified by any of the following authorities in the prescribed Performa given at Annexure VI :-

- I. Secretary, Kendriya Sainik Board, Delhi.
- II. Secretary, Rajya/ Zila Sainik Board.
- III. Officer-in-Charge, Record Office of concerned service for serving personnel.

NCC Cadets: 0.5% seats in this category are reserved on the basis of the merit among the National Cadet Corps (NCC) certificate holders of a given certificate level. Candidates with 'C' Certificate will be given higher priority over those candidates having 'B' certificate, who in-turn, will be given a higher priority over those with 'A' Certificate.

Wards of persons with liability of transfer outside Delhi: 0.5% seats of total sanctioned intake in a programme of study are reserved for the wards of employees working in the Government/Legislature/Judicial Services of Delhi and having liability for transfer outside Delhi.

Note: All Reservation shall be as per the Delhi Government policy at the time of counseling.

SUPERNUMERARY SEATS

Kashmiri Migrants and Kashmiri Pandit/Kashmiri Hindu Families (Non-Migrant) living in Kashmir

Valley (As per MHRD letter no. F.No.3-4/2017-NER dated 15.10.2019):

- One seat, which will be supernumerary seat, is earmarked for Kashmiri migrants in each institute. Admission will be based on merit list prepared as per merit preparation rules based on marks secured in qualifying examination.
- First preference will be given to Kashmiri migrants registered in Delhi up to 11.6.2001.
- Second preference will be given to Kashmiri migrants registered in Delhi After 11.6.2001.
- Third Preference - Kashmiri Pandit/Kashmiri Hindu Families (Non-Migrant) living in Kashmir Valley.
- Fourth Preference - Kashmiri migrants settled outside Delhi will be considered.

A certificate from the competent authority for getting admission against Kashmiri migrant quota is to be uploaded (May be required to be produced) by the candidates at the time of filling of Online Registration/Online Application form. Such a certificate should be issued by the concerned Deputy Commissioner of Delhi or the Competent Authority outside Delhi as per Annexure-VIII.

Photo Identity Card/Ration Card of the migrant must be uploaded (May be required to be produced) by the candidates at the time of filling of Online Registration/Online Application form.

Kashmiri Pandits/ Kashmiri Hindu Families (Non-Migrants) living in the Kashmir Valley need to have the Domicile Certificate which need to be uploaded (May be required to be produced) by the candidates at the time of filling of Online Registration/Online Application form.

Tuition Fee Waiver (TFW): 5% of sanctioned intake under TFW Scheme of AICTE, for candidates with family Income up to Rs. 8 Lakh per annum. The candidate should produce valid income certificate issued by competent authority on or after 01-10-2024 (Annexure IX). Tuition fees for such candidates will be waived off for all subsequent semesters i.e. 3rd, 4th & 5th semesters and 6th semesters.

Economically Weaker Section (EWS): 10% of sanctioned intake under EWS Scheme of MHRD/AICTE, for candidates with family Income up to Rs. 8 Lakh per annum and assets as per the Family Income and Asset Certificate. The candidate should produce Valid Family Income & Asset certificate issued by competent authority on or after 01-10-2024 (Annexure-XI).

ADDITIONAL INFORMATION REGARDING RESERVATION

Reservation of seats will be as per the policy of the State Govt. and will be subject to any change/amendment made by the Government.

1. Any unfilled seat reserved for Scheduled Castes will be treated as reserved for Scheduled Tribes and vice-versa. The seats will be de-reserved for General Category only after exhausting the complete list of SC/ST candidates.
2. Any seat (reserved or general) remaining unfilled in Outside Delhi category will be transferred to Delhi seat of the same category. The order of conversion shall be Outside Delhi (Reserved Category)->Delhi (Reserved Category)->Outside Delhi (General)-> Delhi (General).
3. Any seat under reserved category remaining unfilled in Delhi category will be transferred to Delhi General Category.

4. Benefit of reservation shall be available only if the category to which a candidate belongs to as mentioned in the original application form. If nothing is mentioned by the candidate in the application form, he/she may not be considered of reserved category.
5. Any seats remaining unfilled under reserved category will be transferred to general category.

SEAT DISTRIBUTION

Detailed seat distribution for Government aided and Privately Managed Polytechnics / Institutes for the academic year 2025-26 are as per the reservation for different categories.

8. ONLINE APPLICATION FORM PARTICULARS

The Candidate can apply online on web portal <https://tte.delhi.gov.in> and <https://dtte.ucanapply.com> by paying 500/ + Bank Charges and GST- as applicable as Registration fee. **Detail about courses and seats will be available in Information Bulletin for Admission to Diploma Programme on the Web portal.** A copy of the Information Bulletin can be seen on and downloaded from the web portal <https://tte.delhi.gov.in> and <https://dtte.ucanapply.com>.

Detailed registration guidelines will be displayed on web-portal.

9. Conduct of Common Entrance Test (CET)

The test will be conducted in online AI based proctored mode. Guidelines to conduct of CET will be displayed on web-portal.

9.1. Schedule and Syllabus for CET

| Test No. | Discipline | Date of CET-2025 | Time | Subjects for Entrance Tests |
|----------|---|------------------|-----------------------|---|
| Test-1 | All 10 th based Diploma Courses. Engineering/Non Engineering | 20.07.2025 | 10 A.M. to 11.30 A.M. | Mathematics-(30 Questions), Physics (15 Questions), Chemistry (15 Questions), Biology (15 Questions) & English (15 Questions) as per CBSE syllabus for class IX Exam held in 2024 and CBSE syllabus for class X exam held in 2025 Total No. of Questions : 90 |
| Test-2 | Pharmacy (12 th based) | 20.07.2025 | 2 P.M. to 3.30 P.M. | Physics (30 Questions), Chemistry (30 Questions) & either Mathematics (30 Questions) or Biology (30 Questions) as per CBSE syllabus for class XI Exam held in 2024 and CBSE syllabus for Class XII Exam held in 2025 Total No. of Questions: 120.90 Questions to be answered (Physics, Chemistry, Biology/Mathematics) |
| Test-3 | Lateral entry of ITI/ 10+2(Vocational Stream) pass outs for admission to the 3 rd semester in analogous Diploma courses. | 19.07.2025 | 10 A.M. to 11.30 A.M | Physics (30 Questions) Mathematics (30 Questions) Chemistry-(30 Questions) as per CBSE Syllabus for class X exam held in 2023, class XI exam held in 2024 and class XII exam held in 2025 Total No. of Questions : 90 |

- (I) Each test contains 90 objective-type questions in all. Each question will be provided with four alternative answers marked (1), (2), (3) and (4). Of these, only one correct is to be selected and marked in online mode.
- (II) Each question shall carry four (04) marks. There will be negative marking for incorrect answers. One (01) mark will be deducted for each incorrect answer.
- (III) Tests will be of one hour and thirty minutes duration and will carry 360 marks.
- (IV) The medium / language of the question papers will be bilingual (English/Hindi). In case of any discrepancy in the bilingual question papers the English version will be considered as the correct version.
- (V) No requests for re-checking, re-evaluation, re-assessment or scrutiny will be entertained.
- (VI) All disputes pertaining to the conduct of the tests and admission shall fall within the jurisdiction of courts located in Delhi.
- (VII) For those who are unable to appear in the test on the scheduled date and time for any reason, the Controller, BTE under any circumstances, will not hold any re-test. No refund of fee is permissible.
- (VIII) The online CET is AI proctored module based and is to be attempted by the candidate by sitting at his/her home following all the guidelines and norms/protocol of Online CET, which are displayed on the web portal before the start of exam.
- (IX) All candidates are advised to perform the mock test before the actual test. (The schedule of the mock test will be displayed on the web portal.)

Note: The candidates who do not have the facility of Computer/Laptop/Internet can intimate about the same at least one week before the schedule through email so that special arrangement for test centre can be made.

9.2 PUNISHMENT FOR USING UNFAIR MEANS PRACTICES

During the course of online proctored examination, if a candidate is found indulging in any unfair practices (as per instructions given to candidates) will be booked under unfair means case adopted. Unfair means practices and breach of the instructions will lead to cancellation of candidature.

Note: -Guidelines and procedures for conduct of CET will be displayed on web portal.

10. PREPARATION OF MERIT LIST IN CET 2025

- (i) Based on the marks obtained at the entrance test, the Controller, CET 2025 will prepare a list of candidates in order of merit in each category, for each test. For being eligible for admission, a general candidate must secure a minimum of 10% marks, and reserved category (SC/ST/OBC/PWD) must secure minimum of 5% marks in CET-2025. The candidates belonging to reserved category, who qualify on the basis of relaxation in cut off percentage, i.e., 5%, will not be eligible for admission against general category seats.
- (ii) The inter-se merit of candidates securing equal aggregate marks at the entrance test will be determined according to the following criteria:

| Test No. | Order of Priority in case of a Tie |
|----------|--|
| Test-1 | Candidates having more marks in Mathematics in CET shall rank higher. In case of a further tie, the order of rank would be based on marks obtained in Physics in CET, followed by marks obtained in Chemistry in CET, followed by marks obtained in English, marks obtained in Biology and then the Date of birth* for drawing the merit list. |
| Test-2 | Candidates securing more marks in Biology / Mathematics in CET shall rank higher. After that Date of birth* shall be considered for drawing the merit list. |
| Test-3 | Candidates having more marks in Mathematics in CET shall rank higher. In case of a further tie, the order of rank should be marks obtained in Physics in CET, followed by marks obtained in Chemistry in CET and then the Date of birth* shall be considered for drawing the merit list. |

* The candidate older in age shall rank higher.

11. DECLARATION OF RESULT

The Controller of examination, CET 2025 shall declare the inter-se rank of qualified candidates only. No separate intimation shall be sent to the candidates in this regard. All the admissions shall be made by the CET 2025 based on the inter-se merit ranking in the tests and fulfillment of minimum eligibility conditions prescribed for each test. The result of the Common Entrance Test (CET-2025) will be displayed on the web portal.

NOTE:-The candidates are advised to check the web portal regularly for updates.

12. WEB BASED COUNSELLING & ADMISSION

All admissions shall be made on the basis of the inter-se merit ranking in the test concerned and fulfillment of minimum eligibility conditions prescribed for each test.

SCHEDULE FOR 1st, 2nd COUNSELLING

Tentative counseling schedule will be displayed at web portal. The schedule would be adhered to as far as possible. In the event of change, if any, the same would be notified on the web portal.

No separate communication will be sent in this regard,

SCHEDULE FOR SPOT ROUND , IF ANY

Tentative counseling schedule for spot round against unfilled / drops out seats (if any) after 2nd round of counseling will be displayed on the website

For further details the candidates are advised to read the instructions in counseling web portal <https://tte.delhi.gov.in> and <https://dtte.ucanapply.com> carefully from time to time. Any change in counselling procedure or counselling schedule will be available on web portal.

13. FEE STRUCTURE

Fees proposed by Fee Regulatory Committee for various institutes or academic session 2025-26 shall be asunder:

13.1 Annual Fees for privately managed self-financed institutes is as under:-

Fee for the Academic Year 2025-2026

| S. No. | Name of Diploma Course | Approved Fee Structure | | | |
|-----------|---|-------------------------------|------------------------------|------------------------------|------------------------------|
| | | For A+ graded Institute | For A graded Institute | For B graded Institute | For C graded Institute |
| 1. | Computer Engineering | 54900 | 45700 | 38100 | 24800 |
| 2. | Electronics & Communication Engineering | 54900 | 45700 | 38100 | 24800 |
| 3. | IT Enabled Services & Management | 54900 | 45700 | 38100 | 24800 |

| S. No. | Name of Diploma Course | Approved Fee Structure | | | |
|--------|-------------------------|-------------------------|------------------------|------------------------|------------------------|
| | | For A+ graded Institute | For A graded Institute | For B graded Institute | For C graded Institute |
| 4. | Interior Design | 40500 | 33800 | 28200 | 21700 |
| 5. | Fashion Design | 40500 | 33800 | 28200 | 21700 |
| 6. | Applied Arts | 40500 | 33800 | 28200 | 21700 |
| 7. | Pharmacy | 47800 | 39900 | 31600 | 24300 |
| 8. | Architecture | 54900 | 45700 | 38100 | 24700 |
| 9. | Medical Electronics | 54900 | 45700 | 38100 | 24700 |
| 10. | Electrical Engineering | 54900 | 45700 | 38100 | 24700 |
| 11. | Civil Engineering | 54900 | 45700 | 38100 | 24700 |
| 12. | Mechanical Engineering | 54900 | 45700 | 38100 | 24700 |
| 13. | Automobile Engineering | 54900 | 45700 | 38100 | 24700 |
| 14. | Textile Design | 40500 | 33800 | 28200 | 21700 |
| 15. | Architectural Assistant | 54900 | 45700 | 38100 | 24700 |

Grading of the Institutes

| Name of the Institute | Grading |
|---|---------|
| Apeejay Institute of Design (AID) | A |
| Chhotu Ram Rural Institute of Technology (CR) | A + |
| International Polytechnic for Women (IN) | A |
| Subramania Barathi College of Science & Technology (SB) | A |
| Delhi college of Pharmacy-DIRD | A |

Note:

- These fees structures are exclusive of one-time refundable security fee Rs. 1500/-, student Activities fees per annum Rs. 1000/-and examination fees per annum Rs. 500/-
- Grade and fee structure of pharmacy course by Delhi College of Pharmacy-DIRD has been approved at par with SBCST.
- Fee structure for the course IC Manufacturing by CRRIT has been approved at par with electronics and communication engineering course of CRRIT.
- Part payment of Rs 6000/- is to be submitted online for the seat confirmation by the candidate.
- During the scheduled dates, balance amount of fees is to be submitted in the respective institutes as applicable depending upon course, institute, and grade for which the candidate has taken admission.
- All institutes must refund the security deposit to the students' within 30 days after the passing of diploma examination. However, if any student leaves the course before completion, then his/her security money should be refunded within 15 days.

14. DOCUMENTS REQUIRED AT THE TIME OF REPORTING IN THE ALLOTTED INSTITUTE FOR FINAL ADMISSION: Self attested photocopies of following documents are to be submitted at time of reporting in the institute.

- i. Payment receipt of Online Part payment (Counselling Fees and Registration Fees and part payment fees) made by candidate.
- ii. Copy of candidate profile of Registered Candidate (from the web portal <https://tte.delhi.gov.in> and <https://dtte.ucanapply.com>)
- iii. Copy of choices submitted by Candidate (from the web portal <https://tte.delhi.gov.in> and <https://dtte.ucanapply.com>)
- iv. Copy of Provisional Allotment Letter (from the web portal <https://tte.delhi.gov.in> and <https://dtte.ucanapply.com>)
- v. Proof of Date of Birth (Secondary School Certificate) (Original and One self-attested Photocopy).
- vi. Certificate and Mark Sheet of the qualifying examination issued by the Board (Original and One self-attested photocopy). In case the original certificate is not awarded at the level of the School, Provisional Certificate /Downloaded copy of marks sheet duly authenticated by concerned School Principal may be considered.
- vii. SC / ST / Person with Disabilities/Divyang (PwD)* (Annexure-IV) /OBC[#] certificate issued by the competent authority/Defense Category (Annexure – VI) / Kashmiri Migrants (Annexure–VIII) / TFW (Annexure IX) / Minority Status Certificate(s) / EWS (Annexure XI) whichever applicable, on the basis of which reservation is claimed (Original and One self-attested photocopy).
- viii. Conduct and Character Certificate from the Head of the Institution from where the qualifying examination has been passed/or from a Gazetted Officer (Original and One self-attested Photocopy).
- ix. Certificate of Medical Fitness to be signed by a Registered Medical Practitioner in the format as given in Annexure - III in the Information Bulletin (Original).
- x. Undertaking regarding prohibition of ragging (Annexure-VII)
- xi. Declaration/Undertaking for non-migration (inter-polytechnic/institute) after admission. (Annexure-V)

*All the candidates seeking admission under Person with Disabilities (PWD) quota are required to bring a certificate from National Career Service Centre for Differently Abled (NCSC) for Handicapped, 9-11 Vikas Marg, Karkardooma, Delhi-92, and for Dyslexia a certificate from Institute of Human Behavior and Allied Sciences (IHBAS), Tahirpur Road, Dilshad Garden, Delhi-110095, only as to whether he/she is fit for undergoing the course applied for. No other certificate in this regard shall be entertained.

The OBC (Non-Creamy Layer) certificate should be issued on or after 01-10-2024. If it is issued prior to 01-10-2024, it should be accompanied with valid family Income certificate issued on or after 01-10-2024 from the competent authority mentioned in the list of approved authorities.

Submission of self-attested copies of certificate: The candidates are required to produce their original certificates for verification along with one set of self-attested copies to be submitted at the time of counseling/admission. Original certificates shall be returned to candidates after verification.

15. ADMISSION AGAINST MANAGEMENT QUOTA SEATS

10% of the total intake i.e. Management Quota Seats shall be filled by Self-Financing Privately Managed Institutions as per the following procedure: -

- (i) The institute shall advertise the admission notice for management quota seats in at least two daily newspapers, one in Hindi and the other in English in addition to displaying the same on the institute's website and the institute's notice board, kept at a conspicuous place. A copy of the notice shall also be sent to the Controller BTE, so that the same may be displayed on notice board of BTE. This admission notice shall be displayed at least a fortnight before the last date of closing of admission for the concerned course, and shall include therein information necessary for the students seeking admission against the management quota seats. The admission notice shall include therein the place from which admission forms will be available, the date, time and manner for submission of completed applications and the schedule for various admission processes and counseling. The Prospective applicants shall be given a period of at least 18 days to apply for seats under the management quota, in the manner mentioned above.
- (ii) While calculating the management seats, fraction less than 0.5 shall be ignored and above that (0.5) converted into one full seat.
- (iii) Based on the CET rank obtained by qualified applicants, the institute concerned shall prepare and display the "rank ordered" merit list of such applicants on the institute's website and on the notice board kept at a conspicuous place of the institute. A copy of the list shall also be sent to the Controller BTE. The criteria for rank ordering of applicants with a tie in the qualifying examination's aggregate marks shall be the same as laid down by the designated authority at para 12.
- (iv) Based on the merit list so drawn up, the institute concerned shall conduct admission counseling for allotment of branches/courses to qualified applicants within a period of three days of drawing up of the merit list of qualified management quota applicants. Such admission counseling will, however, be subject to the condition that there shall not be more than two rounds of counseling. The list of applicants who will be called for a given round of admission counseling shall be displayed on the institute's website and notice board, kept in a noticeable place.
- (v) Following the conduct/ counseling for admission, the list of applicants admitted against the management quota seats made on the basis of the merit list drawn up in the aforementioned manner and the balance of the management quota seats in each course shall be displayed/ published at the end of each round of counseling on the website of the respective institute as well as that of the designated agency. The list of the candidates being called for the first round of counseling shall be displayed in the aforementioned manner along with the merit list, indicating therein the date, time, place at which the counseling will be held. The date, time and place of the second round of counseling will be displayed along with the list of candidates admitted in the first round of counseling. Provided that the second round of counseling shall commence at least twelve hours after publication of the list of applicants admitted in the first round of counseling and the discipline/course-wise balance of seats.
- (vi) The last date to fill-up the management quota seats will be nine calendar days after the last date for regular admissions in the course concerned, as per procedure mentioned in the foregoing pages.
- (vii) All admissions made to the management quota seats shall be provisional subject to ratification by the designated agency, which will convey its decision within a day of being informed by the institute of the list of successful candidates and the basis of their selection as per the procedure mentioned hereinbefore.
- (viii) The affiliated institute shall not be authorized to admit candidates against the management quota seats after the cut-off date fixed as mentioned in sub-clause (vi) above.
- (ix) If any dispute arises with regard to the admission under the management quota seat(s), the designated agency or the Government, as the case may be, shall have the overriding power to issue directions to the institute, and the same shall be binding upon the institute concerned.

16. TENTATIVE SCHEDULE FOR ONLINE WEB-BASED COUNSELLING FOR CET 2025

| <u>KEY DATES</u> | |
|---|--|
| | |
| Invitation of Applications Schedule | 22 nd June 2025 to 13 th July 2025 |
| Conduct of CET 2025 | 19 th July 2025 & 20 th July 2025 |
| Declaration of result CET 2025 | 23 rd July 2025 at 4:00 PM |
| First Round of Counselling | |
| Counselling fees and Online choice submission | 24 th July 2025 to 27 th July 2025 |
| Result of 1st counselling | 30 th July 2025 (4.00 PM) |
| Completion of Enrolment formalities | 31 st July 2025 (10:00 AM) to 4 th August 2025 (4:00 PM) |
| Second Round of Counselling | |
| Counselling fees (For NEW candidates only) and Online choice submission | 2 nd August 2025 to 6 th August 2025 |
| Result of 2nd counseling/Up gradation | 8 th August 2025 (4.00 PM) |
| Completion of Enrolment formalities | 9 th August 2025 (10:00 AM) to 12 th August 2025 (4:00 PM) |
| SPOT Round of Counselling (against vacant seat, If any) | |
| Online willingness for Spot Round | To be Published/Displayed |
| Display of Reporting schedule on | To be Published/Displayed |
| Commencement of Session | 12 th August 2025 |

NOTE:

Part payment of Rs 6000/- is to be submitted online for the seat confirmation by the candidate during the scheduled dates. Balance amount of fees is to be submitted in the respective institutes.

17. SPOT ROUND

- The vacancies due to cancellation or any other reason for all programme will be computed and notified on the web portal <https://tte.delhi.gov.in> and <https://dtte.ucanapply.com>.
- There will be no Fresh Registration during Spot Round.
- Candidates who have successfully done Online Registration during 1st, 2nd round of counseling but are **not admitted** after completion of all of the two Rounds are eligible to give ONLINE WILLINGNESS to participate in Spot Round for admission on vacant seats (If any).
- Candidate who fails to give Online willingness for spot round, shall forfeit his/her right for the vacant seat, for which department will not be responsible.
- Candidate will have to submit all the essential documents along with **Rs 6000/-(Non-Refundable)** at the time of admission during spot round. Balance amount of Fees is to be paid in the concerned Institute of Technology/ Polytechnic within three working days from date of admission as per the direction of Principal of Institute concerned. Otherwise his/her admission will stand cancelled, for which department will not be responsible.

- vi) In case of deficiency in the Certificates or Non submission of the fees of Rs 6000/- during the Spot round, the candidate shall forfeit his/her right for the vacant seat, for which department will not be responsible
- vii) The Fees submitted will not be refunded under any circumstances for the admissions taken during Spot round.
- viii) The seats will be allotted strictly on the basis of inter-se merit of the qualified candidates.

18. CANCELLATION/ WITHDRAWAL OF ADMISSION AND REFUND OF FEES

- (i) After depositing the part institutional fees, if a candidate wants to cancel the admission against the allotted seat, he/she can apply for cancellation by clicking on the cancellation option available online in his/her account in the admission/counseling web portal within the specified time period by following the online cancellation procedure.
- (ii) Candidate will be solely responsible for any wrong information furnished by his/her during applying for cancellation for admission.
- (iii) A candidate can apply to get his/her admission cancelled during first/second round of counseling. All such candidates will be refunded the amount deposited by him/her as part institutional fees only after completion of complete counseling admission process i.e. on or before 11/08/2025 (Tentative).
- (iv) No request for early refund will be entertained under any circumstances.
- (v) A candidate applying for cancellation for admission after second round of counseling or during course of study will get the refund of security amount deposited if any, from the institute where he/she is admitted.
- (vi) Counselling fees and registration fees will not be refunded in any case.

19. POST ADMISSION INFORMATION

Medium of instruction in the Institutes/ Polytechnics is English.

FEE PAYABLE

The fees payable by students admitted in Privately Managed Self Financed Institutes before the specified dates is as detailed under point no. 13.1. **The notified fee structure applicable to the students admitted during the respective admission session will be valid for the entire duration of course.**

Payment of Dues

All dues shall be paid by the dates as notified by the Principal.

STRIKING OFF THE NAME FROM THE ROLLS OF INSTITUTE/POLYTECHNIC

The name of the student will be deemed struck off the rolls on account of:

- 1) His/her own request endorsed by his/her parent/guardian;
- 2) Non-payment of tuition fee and other dues for 15 days after the last date for payment. The Principal may, **However, grant not more than 10 days of grace** in deserving cases on application by the parent or guardian.

The name of the student may also be struck off from the roll-on account of: -

- a) Continued absence without obtaining leave for ten consecutive working days;
 - b) Irregular attendance and poor progress in studies;
 - c) If ordered to be expelled or rusticated from the institute.
- The parents/guardian may in their own interest keep in touch with the concerned authority/Principal regarding conduct, progress and attendance of their ward.

Documents in the personal files of students: -The institute will ensure that one set of self- attested photocopies of documents are available in the personal file of the student.

RE-ADMISSION

The students whose names have been struck off in the first semester (semester pattern)/year (annual pattern) shall not be eligible for re-admission. They are required to appear for CET afresh next year. However, the re-admission of students who are detained in the first semester (semester pattern)/ year (annual pattern) shall be eligible for re-admission at the discretion of the Principal on payment of re-admission fees of Rs.500/- along with the dues and penalty, if any.

In case of detention/struck off in subsequent semester/years (annual pattern), re-admission of such students shall be at the discretion of the Principal on payment of re-admission fees of Rs.500/-along with the dues and penalty, if any.

FINANCIAL ASSISTANCE

Merit Scholarship and Post Metric Scholarships to SC/ST/OBC/ Minority Students**

The Department for the Welfare of SC/ST/OBC/Minorities is providing scholarships to SC/ST and OBC students Merit Scholarship & Post Metric Scholarship as per prevailing government norms.

**For further details and latest updates, please visit the website at www.scstwelfare.delhigovt.nic.in

20. BTE EXAMINATION

The students admitted to a programme will have to undergo a regular course of study as per the syllabus laid down by the Board of Technical Education, Delhi and have to appear in the examinations at the end of the term/semester. A student shall be eligible to get the Diploma from the Board of Technical Education after passing such examinations as prescribed by the Board of Technical Education, Delhi.

For examinations conducted by the Board of Technical Education, the Board's rules shall be applicable. The rules are subject to modification/alteration by the Board of Technical Education. **The students will be eligible to appear in the Board Examination only if they fulfill the minimum requirement of attendance etc. A student shall have to attend not less than 66% of the prescribed periods in any individual subject, theory and practical taken separately.**

During the entire session attended minimum 75% of the aggregate of all lectures, tutorial classes and practical as prescribed by the Board under the study scheme of the course concerned, failing which the student will be detained in the same class / semester.

NOTE: Relaxation from minimum requisite attendance may be allowed on the following grounds:

| S. No. | Ground | Relaxation |
|--------|--|-------------------------------|
| I | Genuine prolonged illness during the session for aggregate and individual Subject. | Up to the extent of 15% both. |
| II | Death of Father / Mother / Guardian | Up to the extent 10% of both. |
| III | Disability to attend classes due to Natural calamities like flood, fire, Storm etc. beyond control of human being. | Up to the extent 10% |
| IV | Disadvantage due to non-holding Classes in one particular or more Subjects due to non – appointment of Teachers. | Up to the extent of 10% |

Exemption in BTE Exam for Lateral Entry Students admitted through Test3:

The students admitted in 3rd Semester in any Institute of Technology/ Polytechnic through Lateral Entry shall have to pass the **Applied Physics, Applied Mathematics, (I and II as applicable) Applied Chemistry & Applied Science theory subjects of 1st year Diploma Course of the respective discipline.** Such candidates are not required to write internal sessional test for Applied Physics, Applied Chemistry, Applied Mathematics (I and II as applicable) & Applied Science theory subjects of 1st Year Diploma. They have to study these subjects themselves and shall have to pass these subjects from BTE Delhi within a total period of the course duration for lateral entry plus two years. However, if a candidate has passed 12th in science with vocational /10+2 (Science)/10+2 Technical with Physics, Chemistry, Mathematics & Applied Science before admission, then candidate is not required to pass Applied Physics, Applied Chemistry, Applied Mathematics & Applied Science respectively from Board of Technical Education.

BTE EXAMINATION FEE (As per Scheduled Dates of BTE)

| Activity | Fee |
|---|--|
| Semester Examination Fee(Incl. Mark Sheet) | Rs. 200/- |
| Annual Examination Fee (Incl. Mark sheet) | Rs. 400/- |
| Back Paper Fee (Incl. Mark Sheet) | Rs. 100/- per paper with a maximum of Rs. 400/- for semester pattern and Rs. 500/- for Annual pattern. |
| Late Fee after due date within 15 days | Rs. 100/- |
| Late Fee after 15 days | Late fee after 15 days of due date till 07 days before commencement of the examination Rs.300/- |
| Fee for Duplicate Mark Sheet | Rs. 100/- |
| Fee for Duplicate Diploma/Certificate | Rs. 200/- |
| Fee for Re- totaling | Rs. 200/- Per paper (Within 30 days from the date as printed on the result notification). |
| Fee for Issue of Duplicate Admit Card | Rs. 100/- |
| Fee for issue of Migration certificate | Rs. 100/- |
| Norms for Issue of Duplicate Mark Sheet/Certificate/Diploma | In addition to the existing norms the student shall have to give a press-release/notification regarding loss/destroy of his/her mark sheet/certificate in one of the leading newspapers and produce the original copy of this press release/notification along-with his/her application. The mode of payment shall be as per approval of Finance Department from time to time. |
| Photocopy of Answer Sheet | Rs. 500/- Per Subject after 45 days of Result Notification Date (date as printed on the result notification), up to maximum 90 days from the date of notification of result. |

NOTE:

- Examination Fees once paid shall not be refunded.
- The above fee may be revised subject to the approval of competent authority.

Improvement Examination (Theory/Practical)

A student irrespective of his/her failing or passing a paper(s)/Practical Exams, will be allowed the facility to take exam of that paper(s), again to improve his performance, subject to the following conditions:

- The mark sheet/certificate of the exams in which the student has already appeared will be surrendered by him/her to the Board, before issuing the admit card. The revised certificate/mark sheet with the revised score of marks obtained by him/her in the exams will be issued, which will supersede the earlier one and the student will not be allowed to retain the earlier score of marks.
- The facility to improve the performance will be available within a period of course duration + 2 Years from the session of his/her admission in the course.

- c. The student shall be given only one chance in each subject for improvement of his/her marks.
- d. The student shall be allowed to appear for the odd semester papers in the odd semester examination and for even semester paper in the even semester examination.
- e. The student of any course will have to pass the requisite examination within a maximum period of course duration plus 2 years.

Punishment for using Unfair Means in the BTE Examination

The penalty imposed as per prevailing BTE rules to a student found guilty of adopting unfair means during the BTE examination ranges:

- 11 A - Cancellation of the Examination in the paper of the day of incident only.
- 11 B - Cancellation of the Entire Examination.
- 11 C - Cancellation of the Entire Examination during the year and further debarring from the institute and from appearing at any Examination of the BTE within a span of one year.
- 11 D - Cancellation of the Entire Examination and further debarring from the institute and from appearing at any Examination of BTE during the span of two years.
- 11 E - Cancellation of the Entire Examination and further debarring from the institute and from appearing at any Examination of BTE during the span of three years.
- 11 F - Cancellation of the Entire Examination and further debarring from the institute and from appearing at any Examination of BTE during the span of five years.

TIME LIMIT FOR PASSING THE DIPLOMA COURSE

The students admitted in a Diploma Course will have to pass the requisite Diploma examination within a maximum period of **Course duration plus 2 years with 40% marks in each subject. The Diploma Certificate will be awarded only if a candidate obtains overall 40% marks in aggregate.**

Limit for Vocational (Engineering.)/ITI: The students seeking admissions through Lateral Entry will have to pass the requisite examination within a maximum period of course duration (for Lateral Entry) plus two years with 40% marks in each subject.

Parents are advised to keep in touch with the institution for information on progress and attendance of their wards.

The detailed rules & regulation on the subject may be obtained from the office of Board of Technical Education.

DISCIPLINE

All the students admitted to an institution will be under the complete disciplinary control of the Principal of the institute or any other officer(s) appointed by the competent authority for the purpose and must obey the rules of institution as framed and notified by the Principal.

Under the rules, following are the forbidden practices:

a) RAGGING CONSTITUTING ONE OR MORE OF THE FOLLOWING ACTIVITIES:

- If any student found guilty of teasing, threatening or handling rudely (by words, spoken, written or any other act).
- Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;

- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
 - Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
 - Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person
 - Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
 - Pleasure or showing off power, authority or superiority by a student over any fresher or any other student.
- b) Disfiguring or otherwise damaging institutional property;
 - c) Smoking in the class room, workshop, laboratory, premises of the Institute or during field training;
 - d) Use of drugs or intoxicants except for those prescribed by a registered medical practitioner and under the knowledge of Principal of the institution;
 - e) Not following the prescribed dress code
 - f) Use of Mobile Phone in the classroom
 - g) Any form of gambling;
 - h) Rowdy and rude behavior;
 - i) Use of violence in any form;
 - j) Offence of cognizable nature;
 - k) Casteism, communalism, or practice of untouchability: or
 - l) Any other conduct that may cause unbecoming of a student of the institution

Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging or any sort of indiscipline at the institution level shall be any one or any combination of the following:

- Fine
- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing scholarship/fellowship and other benefits.
- Debarring from appearing in any test/examination or other evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
- Suspension/expulsion from the hostel.
- Rustication from the institution for period ranging from 1 to 6/8semesters.
- Expulsion from the institution and consequent debarring from admission to any other institution.
- Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.
- The Institutions may be requested to make it compulsory for each student and every parent to submit an online undertaking every academic year at www.antiragging.in and www.amanmovement.org.

The candidates for admission will be required to undertake that they will abide by the rules and regulations prescribed by the Principal and any action taken in this regard on the student by the Principal shall be final.

21. LIST OF ANNEXURES

ANNEXURE-I

TENTATIVE SCHEDULE FOR ONLINE REGISTRATION AND WEB-BASED COUNSELLING FOR ADMISSION-2025-26

- xii. Counselling Schedule is available on the web portal <https://tte.delhi.gov.in> and <https://dtte.ucanapply.com>

Note: The candidates are requested to visit the website regularly for any updates.

FORM OF MEDICAL CERTIFICATE

(To be signed by a Registered Medical Practitioner)

(TO BE SUBMITTED AT THE TIME OF ADMISSION)

I certify that I have carefully examined Shri./ Smt./ Km.
 son/daughter/wife of Shri/Smt.
 whose signature is given below. As a result of his/her examination, I certify that nothing has been found which
 may disqualify him/her from admission to a course in a technical institution under the Government of NCT of
 Delhi. I have further to report that:

- 1) His/her eyes appear to be.....
- 2) His/her heart & lungs are clear/.....
- 3) His/her weight is.....
- 4) His/her height is.....
- 5) He/she wears glasses/does not wear glasses with vision.
- 6) He/she has no disease, mental and bodily infirmity, which makes him/her, unfit in the near future for an active life and studies.

Marks of Identification

Signature of Candidate

Date:

Name & Signature of the Medical Officer
 with Stamp and Registration . No.

CERTIFICATE FOR AVAILING ADMISSION AGAINST PERSON WITH DISABILITIES QUOTA

(TO BE SUBMITTED AT THE TIME OF COUNSELLING/ADMISSION)

Photograph of
the Candidate

This is to certify that I have examined Mr./Ms. _____
Son/ Daughter/Wife of Mr./Ms. _____ is Person With
Disabilities/ Divyang due to _____ and the percentage of disorder is _____.
He/she is fit for undergoing all the course(s)/ only _____ courses,
at Board of Technical Education, Delhi without any special concessions and exemptions.

Name & Signature of the Officer In-charge,
National Career Service Centre for Differently Abled,
Karkardooma, New Delhi

Signature of the Candidate

(Office Seal)

Date:

CERTIFICATE FOR AVAILING ADMISSION AGAINST PERSON WITH DISABILITIES QUOTA

Photograph of
the
Candidate

(TO BE SUBMITTED AT THE TIME OF COUNSELLING/ADMISSION)

This is to certify that I have examined Mr. /Ms _____ Son/Daughter/Wife of
Mr./Ms _____ is Person suffering
from Dyslexia due to _____
and the percentage of disorder is _____. He/she is fit for undergoing all
the course(s)/ only _____ courses, at Board of Technical
Education, Delhi without any special concessions and exemptions.

Name & Signature of the Officer In-charge,
Institute of Human Behavior and Allied Sciences, (IHBAS)
Dilshad Garden, Delhi.

Signature of the Candidate

(Office Seal)

Date:

DECLARATION/UNDERTAKING FOR NON-MIGRATION OF STUDENTS AFTER ADMISSION

I, _____ Son/ Daughter of Shri. _____
Resident of _____ State
_____ hereby declare/undertake that I will not ask/request for Inter-Institute/
Polytechnic migration within the same branch or out of the branch in which I have been admitted.

Place:

Signature of the Candidate

Date:

Signature of Parents/Guardian

**CERTIFICATE FOR AVAILING ADMISSION AGAINST DEFENCE QUOTA OFFICE OF THE ZILA/
RAJYA SAINIK BOARD**

This is to certify that Master /Miss. _____ Son/ Daughter of
_____ resident of
_____ the above named
officer/ JCO / OR pertains to the category marked below:- (Select one from below)

- (a) Killed in Action on _____ during _____.
- (b) Disabled in Action on _____ during _____.
- (c) Died in peace time on _____ with death attributable to military service.
- (d) Disabled in peace time with disability attributable in military service.
- (e) Gallantry Award Winner (_____)
- (f) Ex-Serviceman.
- (g) Serving Soldier

(Category _____ above)

Master/Miss _____ son/daughter of the above named
officer/JCO/OR is eligible for Admission in _____ Course
in _____ Board against the Defence quota under
priority _____

His/her Ex-Serviceman Widow Identity Card No. is DLH-01 _____ /RSB

(Round stamp of Office)

SECRETARY

(Zila/ Rajya Sainik Board)

UNDERTAKING ON PROHIBITION OF RAGGING

I, _____ son/ daughter of
 Shri. _____ resident
 of _____ State, hereby declare that
 I am aware of the law regarding prohibition of ragging as well as the punishments, and that, if found guilty of the
 offence of ragging and/or abetting ragging, I am liable to be punished appropriately.

Place:

Signature of the Candidate

Date:

Name of the candidate:

I, _____ Father/ Guardian of
 Shri./Ms. _____ Resident of
 _____ hereby
 declare that I am aware of the law regarding prohibition of ragging and I agree to abide by the punishment meted
 out to my ward in case the later is found guilty of ragging.

Place:

Signature of the Parent

Date:

Name of the Parent:

NOTE:

Each student and every parent must submit an online undertaking every academic year at www.antiragging.in and
www.amanmovement.org.

CERTIFICATE FOR AVAILING ADMISSION AGAINST KASHMIRI MIGRANT QUOTA
(To be submitted at the Time of Counselling/Admission)

Certified that Shri/Km./Smt. _____ Son/Daughter/Wife of
Shri/Smt. _____ Resident
of _____ is registered
as migrant from Jammu & Kashmir.

The Registration number is _____ Dated _____.

It is also certified that Shri./Km./Smt. _____ is registered in
Delhi as J & K Migrant on _____.

Name & Signature of Deputy Commissioner/ Competent Authority (Office Stamp)

Place:

Date:

**CERTIFICATE TO BE PRODUCED AT THE TIME OF ADMISSION
BY THE CANDIDATE SEEKING ADMISSION UNDER TUITION FEE WAIVERS SCHEME**

This is to certify that Shri./Smt./Km. _____ Son/Daughter
of Shri. /Smt. _____ is the resident
of _____.

The occupation of his/ her parents/ guardian is _____ and the total
family income from all sources is Rs. _____.
(Rupees _____) per annum.

District Magistrate / Deputy Commissioner

UNDERTAKING BY ITI EXAM APPEARED CANDIDATE

I hereby under take that I have appeared in the exam held in the month of _____ year
_____ and also undertake to submit the proof of my ITI pass certificate / mark sheet on or
before 31th October 2025, failing which my admission stands cancelled. I will not claim refunds of admission fee.

Signature of Candidate (With Name)

Signature of Parents / Guardian (With Name)

Government of NCT of Delhi
(Name & Address of the authority issuing the certificate)
INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER
SECTIONS[#]

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/
 Daughter/ wife of _____
 Permanent resident of _____, Village/Street
 _____ Post Office _____ District _____ in the
 State/Union/Street _____ Pin Code _____ whose photograph is attested
 below belongs to Economically Weaker Sections, since the gross annual income* of his/her “family”** is below
 Rs. 8 Lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own
 or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. and above;
- III. Residential plot of 100 sq. Yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in area other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste
 which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes.

Recent passport
size attested
photograph of the
applicant

Signature with seal of Office _____

Name _____

Designation _____

#As applicable for Delhi State

Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.*Note 2:** The term “Family” for this purpose includes the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.*** **Note 3:** The property held by a “Family” in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

This Information Bulletin is only for information and guidance of candidates seeking admission. The contents are likely to change without notice. This does not constitute to be a legal document.

In case of any change in policy related to Admissions to Diploma Programme – 2025 viz. number of Institutes, intake & seat matrix etc., no separate communication will be made to the candidates and the same will be notified on the admission related websites mentioned in the Information Bulletin.

**Government of National Capital Territory of Delhi
Department of Training & Technical Education
Muni Maya Ram Marg, Pitampura, Delhi-110034**

**For any queries, please contact:
ADMISSION CELL
Room No. 5, Board of Technical Education, Muni Maya Ram Marg,
Pitampura, Delhi-110034
E-mail: dtteonline@gmail.com Phone: 011-27323161**

**Website for admission: <https://dtte.ucanapply.com> and through the
departments' website: <https://tte.delhi.gov.in>**